

# Ventura County Special Education Local Plan Area Community Advisory Committee (CAC)

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District

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Assistant Superintendent  
Ventura County SELPA

**Fran Arner-Costello**  
Director of Programs and  
Services  
Ventura County SELPA

September 2011

Dear Special Education Community Group:

The Ventura County SELPA Community Advisory Committee is once again offering the Training and Information for Parents Series (TIPS) informational workshops for parents of students in Special Education for booking by your school or parent group. Attached is a list of available topics. All workshops are FREE, although we encourage a donation from the group to sustain the program. Childcare will be provided free to families but must be requested at the time of booking.

Bookings will be accepted on a first come, first serve basis, and we reserve the right to limit the workshops to two per month. We will take requests for October and November 2011 and January, February, March, April and May 2012 at this time. We are available to present workshops in all areas of Ventura County, including the Las Virgenes Unified School District.

When requesting workshops please include the following information on the attached form (TIPS Reservation form) which is also available online through SELPAs website:

- Workshop Topic
- Name of sponsoring group
- Address of where the workshop will be held
- Date and time
- Presentation in English or Spanish
- Childcare – yes or no
- Name, phone number, and e-mail address of contact person

Call or e-mail requests to (e-mail is best):

### West of Conejo Grade

Daysi Ortiz  
[daysiaime@msn.com](mailto:daysiaime@msn.com)  
(818) 914-6412

### East of Conejo Grade

Julie Kerns  
[propthing@yahoo.com](mailto:propthing@yahoo.com)  
(818) 889-1037  
(818) 597-1838 (fax)

We look forward to hearing from you soon.

Sincerely,

Julie Kerns  
Chair, Parent Education Committee

Attachment

### Mailing Address:

Ventura County SELPA, 5100 Adolfo Rd., Camarillo, CA 93012  
(805) 437-1560 ☎ Fax: (805) 437-1599 ☎ website: [www.venturacountysepa.com](http://www.venturacountysepa.com)

**VENTURA COUNTY SELPA**  
**TRAINING AND INFORMATION FOR PARENTS SERIES (TIPS)**  
**RESERVATION FORM**

Group Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone – Day: \_\_\_\_\_ Eve: \_\_\_\_\_

Email: \_\_\_\_\_

Name of topic you are requesting (use a separate form for each topic requested):

\_\_\_\_\_

English: \_\_\_\_\_ Spanish: \_\_\_\_\_

Place: \_\_\_\_\_

Dates: \_\_\_\_\_ (1<sup>st</sup> choice)

\_\_\_\_\_ (2<sup>nd</sup> choice)

Time: \_\_\_\_\_ (all workshops are 1 ½ hrs.)

Does your group focus on a specific disability, age group, or issue? If so, please note: \_\_\_\_\_

Will you require childcare provided by SELPA staff?  Yes  No  
Group donation of \$75.00:  Yes (SELPA will invoice)  No

Return this form to:

**West of Conejo Grade**

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[daysiaime@msn.com](mailto:daysiaime@msn.com)  
(818) 914-6412

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