

Date _____

(Parent name and address here)

Dear Parents:

This is to inform you that since your son/daughter _____ has reached eighteen years old, all Special Education rights and responsibilities have transferred to him/her. This means that he/she has all rights in decision-making regarding the educational program designed at the IEP meeting. Enclosed is a copy of the Procedural Safeguards. Your son or daughter will also receive this notice.

If you do not feel that your son or daughter has the ability to represent him or herself competently at the IEP meeting, you may wish to pursue conservatorship through legal channels.

Please do not hesitate to call the district office if you have any questions.

Sincerely,

(name)

(title)