

To: Ventura County SELPA Behavior Intervention Case Managers (BICM)

From: Fran Arner-Costello, Director, Programs and Services

Subject: Requirements for BICM refresher

At its June 16, 2009 Operations Cabinet meeting, the SELPA agreed to new requirements for BICMs to keep their certification active. A vote was approved as follows:

“BICM Refresher – The SELPA will require ongoing activity to keep BICM certification active. Participants must attend at least one half-day (3-hour) workshop on the principles of ABA for changing non-desired behaviors, or submit a recent FBA/PBSP or FAA/BIP for peer review. (Once every 3 years)”

This new requirement took effect as of **September 1, 2009**. This means that in order to keep your BICM Certification active, you will need to plan to participate *in at least one* of the required activities no later than August 30, 2012.

If you would like to participate in the peer review process for a BIP or PBSP, the dates to submit items for peer review will be:

January 14, 2011

May 6, 2011

The BIP or PBSP must be written within the last three years. You must also submit a Scoring Sheet, Data Collection Sheets and Self-Reflection Tool all of which correlate with your PBSP/BIP.

There are Scoring Sheets specific to the BIP and all 3 versions of PBSP, and Rubrics to be used with each one. These forms are located in the Survival Guide under “Behavior” and also on the SELPA website under “Behavior”-“Positive Behavior Support”-“About Behavior Plans”. The Self-Reflection Tool is also located on the SELPA website under “Behavior”-“Positive Behavior Support”-“About Behavior Plans”.

In addition, submit data collection sheets recording incidence of maladaptive and replacement behaviors, as well as use of interventions. Data should cover at least 6 weeks time post PBSP/BIP.

Although you will receive written feedback from the team, there will not be a “pass” or “fail” judgment.

There are also BICM tutorials that will be offered this year. Attendance at two will count for your “BICM Refresher.”

If you have questions about any of the above, do not hesitate to call either myself or one of your PENT representatives. Their names and contact information are published on the SELPA website, under “Behavior”-“Serious Behavior.”